

DAKSHIN DINAJPUR ZILLA PARISHAD
BALURGHAT, DAKSHIN DINAJPUR

Memo no: 236 /DD-53017(12)/3/2022-ZP-SEC- DD

Date: 23.10.2024

NOTICE INVITING E-TENDER
(TWO COVER SYSTEM)
(2ND CALL)

For and on behalf of District Public Health Cell, Dakshin Dinajpur Zilla Parishad the **Additional Executive Officer, Dakshin Dinajpur Zilla Parishad** invites E-Tender in item wise rates for supply of 01) Hand compression Knapsack Sprayer under Dakshin Dinajpur Zilla Parishad by two cover system. Resourceful and Bona-fide company/dealer/agency/others of who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal (<https://www.wbtenders.gov.in>) under Govt. of West Bengal may submit their bids. The intending supplier must have completed at least one work of similar nature in a single contract as a prime supplier within last five years from the date of issuance of this NIT. The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain Technical documents. Financial Bids are to be uploaded in another folder. The Quotations shall be available for viewing in our website <https://www.wbtenders.gov.in>

Table -1 : List of Work

Sl.no.	Name of the work under Administrative Block	Estimated Cost put to Tender (Rs.)	Earnest Money / BID Security (Rs.)	Cost of Tender form & Tender documents. (Rs.)	Completion Time (Days)	Defect liability Period
1.	Supply of good quality 128 nos. Hand compression Knapsack sprayer 16 ltr. Capacity HDPE Tank, 110CM long delivery hose and spray lance VMND conforming to ISI specification with cone nozzle with swirl plate 700CC disc i.e. discharge rate 750-1000ml per minute at different Block Offices under Dakshin Dinajpur	3,84,000	7680.00	1000.00	16 days	1 Year

1) Intending bidders may download Quotation documents from e- procurement portal of our website <https://www.wbtenders.gov.in> from 25th October 2024 (Friday) at 17 : 30 Hours to up to 14th November 2024 (Thursday) 17:00 Hours. The pre-qualified bid documents duly filled and digitally signed in all respect may be submitted online within 14th November 2024 (Thursday) up to 17:00 Hours.

2) Quotation inviting Authority will not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on-line bidding.

3) Earnest Money/ Bid Security: cost of Bid Security / Earnest Money should be deposited

a) Net banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through **ICICI Bank Payment Gateway**.

4) The pre-qualification (Technical bids) documents will be opened on **18th November 2024 (Monday) at 15:00 Hours** by the Additional Executive Officer, Dakshin Dinajpur Zilla Parishad in presence of bidders.

5) Quotation inviting authority reserves the right to call for original document for verification from successful bidder(s) only in case of exceptional circumstances.

6) The result of the technical evaluation shall be made public on e-procurement systems following which there will be a period of 48 hrs during which any bidder may submit complaint which shall be considered for resolution before opening the financial bid.

7) The financial bid of the technically qualified bidders will be opened for evaluation and the financial bid of non – qualified bidders will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line only.

8) Tender Inviting authority reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any point of time prior to the issuance of work order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the authority's action.

9) Acceptance of Quotation (AOQ)/LOA will be issued after approval of competent authority.

10) GST, Cess, Taxes and Duties etc, if any at applicable rates will be deducted from the bill of the supplier.

11) The Security Deposit money of successful bidders will be released full or in part during /after expiry of defect liability period from the actual date of completion of the work as per norms stated in "Other Instruction", Instruction to Bidder (ITB).

A) The eligibility criteria are given below

1. The applicant in the same name and style as prime supplier should have successfully completed at least one contract of same type **of the proposed contract within the last 3 years from date of publication of this NIT.**

2. The supplier should have sufficient technical manpower, tools and accessories to complete the work.

3. Financial statements for the last 03(three) years (Audited if applicable).

4. Income Tax return should be submitted for last 3 years.

5. GST registration Certificate, Professional Tax registration Certificate Card (Income Tax), Trade license should be furnished.

6. Joint venture will not be allowed

7. Proposal for sub – contracting is not allowed.

8. NO CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.

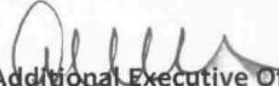
9. The bid of any Black listed agency will not be accepted.

10. Arbitration will not be allowed in any case.

11. Prospective applications are advised to read carefully the **documents to be uploaded** for qualification as mentioned in the "Instruction to Bidder" before bidding.

All duties. GST, taxes, royalties, Cess [including 1% cess under W.B. Road/Building and other construction workers (Regulation of the Employments & Condition of Service) Act,1996], toll, and other levies payable by the supplier under the contract to the State/Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder.

No separate intimation will be given for this, unless the above date is changed, In case of change of date, due intimation will be given on-line. No individual intimation will be given.


Additional Executive Officer
Dakshin Dinajpur Zilla Parishad

Instruction to Bidders (ITB)

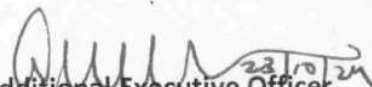
A. Scanned copies of the following documents to be up-loaded in PDF format in e-portal website <https://www.wbtenders.gov.in>

1. Copy of earnest money deposit challan with clearly written UTR/Tan number (If EMD submitted in offline mode through Bank account).
2. GST registration certificate (GSTIN).
3. Pan card (IT).
4. Trade license (latest valid).
5. Income Tax return for last 3 years.
6. Professional Tax registration certificate.
7. Financial statement and Balance sheet of last 3 years (Audited if applicable)
8. Authorization letter for Dealership etc. to be submitted.
9. Quotation form and **NIT** with all addendum and corrigendum to be uploaded will be (download and digitally signed, Quotation rate will be only encrypted in the **B.O.Q under** financial_bid. In case quoting any rate in printed tender form, the tender will be summarily rejected).
10. Special terms and conditions and specifications of work.
11. Partnership firm shall furnish **partnership deed** and company shall furnish the Article of Association and Memorandum.
12. The registered cooperative societies should submit the registration certificate.
13. Power of attorney (in case of partnership firm/Registered Co-operative Society / Company) to be uploaded.
14. Notarized Affidavit in non judicial stamp paper regarding non employment of any Government official under him, deployment of machineries, laboratory equipment; technical personnel, correctness of certificates, and investment of minimum cash up to 30% of estimated cost etc. As per **annexure – A**.
15. Letter head of the agency / contractor containing Name address and contact details. During the currency of the project and after completion if the address of the agency / contractor changes, it will be the responsibility of the contractor to intimate the authority regarding such changes.
16. Successful Quotationers will have to execute an agreement with the **Additional Executive Officer, Dakshin Dinajpur Zilla Parishad on a non judicial stamp paper valued Rs. 100/- (One hundred)** only within the date specified in the letter of intimation.

B. Other Instructions.

1. Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing addenda.
2. The unit rates and prices shall be quoted by the bidder entirely in Indian Rupees.
3. No Mobilization Advance and Advance against purchase of equipments will be paid for the work.
4. No Advance of any kind will be paid for the work under any circumstances.
5. Under no circumstances Escalation in prices in materials, labour charges, cost of P.O.L & arbitration will be entertained.

6. The employer requires the bidders/Contractors to strictly observe the laws against fraud and corruption in force in india, namely, prevention of Corruption Act, 1988.
7. There will be no price preference to any bidder.
8. No interest claim will be admissible during refund of earnest money and security deposit.
9. Uploaded documents of valid successful bidders may be verified with the original in due course. The valid successful bidders have to show the originals to the concerned authority as and when required.
10. Bid of any Black listed bidder will be rejected.
11. **Earnest Money & Security Deposit:** The earnest Money (2% of amount put to tender) will be converted to Security deposit. The Balance amount of security deposit (as per Govt. order in force during pendency of the contract) money will be deducted from running and final bill.
12. **The Security Deposit will be released to the supplier as stated below:**
 - a) **For work with 01(one) year defect Liability Period:**
 - i) Full security deposit shall be refunded to the contractor on completion of **01(one) year** of the supply.
13. Time allowed for completion of work will be measured from the date of issue of work order.
14. If any erroneous printing found after agreement or any time in the SOQ (Schedule of Quantity) Quantity or Rate, the Tender inviting authority reserve the rights to correct the same as per approved original estimate.
15. Bidding documents (NIT and **SBD**) is to be uploaded by the bidder; the bidder has to only agree/disagree on the conditions in the bidding document. The bidders who disagree on the conditions of bidding document cannot participate in the tender and his/their bid will be treated as informal.
16. ***Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:***
 - i) Made misleading or false representations in the forms, statements, affidavits, and attachments submitted in proof of the qualification requirements; and / or record of submission of any false.Fake document(s).
 - ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
 - iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.
17. **Tax Invoice needs to be issued by the agency/** supplier for raising claim showing separately the tax charged in accordance with the provisions of GST Act, 2017.
18. **Materials should be supplied at different Blocks under Dakshin Dinajpur.**
19. Rate should be quoted including all taxes, GST & transportation charges.
20. Quantity of supplied goods may vary as per requirement.
21. **Payment will be made after getting certification of concerned Block Official.**


Additional Executive Officer
Dakshin Dinajpur Zilla Parishad

Memo no: 236 / 1(17) /DD-53017(12)/3/2022-ZP-SEC- DD

Date: 23.10.2024

Copy forwarded for information to :

1. The Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
2. The District Magistrate, Dakshin Dinajpur & Executive Officer, Dakshin Dinajpur Zilla Parishad.
3. The Joint Secretary to the Govt. of West Bengal, SPHC, P&RD Dept. Joint Administrative Building, HC-7, Sector-III, Salt Lake, Kolkata – 700106.
4. The Additional District Magistrate (Health), Dakshin Dinajpur.
5. The Executive Engineer, Dakshin Dinajpur Zilla Parishad with a request to spare his DSC to upload & complete the tender work.
6. The Secretary, Dakshin Dinajpur Zilla Parishad.
7. The Karmadhyakshya, (All) sthayee Samity, Dakshin Dinajpur Zilla Parishad.
- 8-9. The Sub – Divisional Officer Balurghat / Gangarampur at Buniadpur.
10. The District Information Officer, Dakshin Dinajpur.
11. The FC & CAO, Dakshin Dinajpur Zilla Parishad.
12. The Block Development Officer, (All) Block, Dakshin Dinajpur.
13. Sri Jaydeep Roy, Assistant Engineer, Dakshin Dinajpur Zilla Parishad with a request to spare his DSC to upload & complete the tender work.
14. The DIA, Dakshin Dinajpur Zilla Parishad. With a request to upload the NIT in Zilla Parishad website.
15. The Computer Assistant, Dakshin Dinajpur Zilla Parishad.
16. The Guard File.
17. Notice Board.


Additional Executive Officer
Dakshin Dinajpur Zilla Parishad

ANNEXURE – A

AFFDAVIT

(To be submitted in Non- Judicial Stamp Paper and to be Notarised)

I sri S/o Sri aged..... Years Residing at
..... Propiter/Partner/Director of PAN NO :..... GST
NO..... Mob No..... & Email
No..... do hereby solemnly affirm and declare in connection with the work
..... Is as follows:

1. That I , the Undersigned do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. That the undersigned also hereby verifies that neither any near relations of staff and officers of the department nor any retired gazette officers are in our employment.
3. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the department to verify the statement.
4. Any departure whatsoever in any form will be considered as breach of contract. In such situation the department at his liberty may withhold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
5. The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.